

ORIENT RESOURCES INTERNATIONAL
Connecting Your World
INTERNATIONAL RECRUITMENT APPLICATION FORM

SECTION A:

Full Name:		Date of Birth
Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Nationality	Passport Expiry Date
Passport Number:		Passport Issue Date:
National ID / Ghana Card No.:		Emergency Contact No:
Contact Details:		Email Address
Residential Address:		City / Region
Emergency Contact (Name & Relationship):		

SECTION B:

Level	Institution	Qualification	Year Completed
Secondary: <input type="checkbox"/>			
Tertiary: <input type="checkbox"/>			
Technical: <input type="checkbox"/>			
Other: <input type="checkbox"/>			

SECTION C: POSITIONS AND AVAILABILITY

Position Applied For:		Preferred Country of Employment
Expected Salary(Monthly)		Available to Start Work:
Willingness to Work Outside:Ghana <input type="checkbox"/> Yes <input type="checkbox"/> No		Contract Type:
How did you hear about Orient Resources International		
		<input type="checkbox"/> Permantet
<input type="checkbox"/> Seasonal	<input type="checkbox"/> Temporary	

SECTION D: EMPLOYMENT HISTORY

Employer	Position Held	Duration	Reason for leaving

SECTION E: SKILLS & EXPERIENCE

List relevant skills, training, or licenses (e.g. driving, nursing, hospitality, etc.)

Languages spoken: ☐ English ☐ French ☐ Arabic ☐ Spanish ☐ Other _____

SECTION F: DOCUMENT CHECKLIST

- ☐ Curriculum Vitae(CV)
- ☐ Valid Passport Copy
- ☐ Recent Passport-sized Photographs (2)
- ☐ Academic Certificates
- ☐ Professional Certificates(if any)
- ☐ Medical Reports (if available)

SECTION G: DECLARATION

I hereby declare that the information provided above is true and complete to the best of my knowledge.
I understand that any false information may lead to disqualification or termination of employment.

Signature:_____ Name:_____

FOR OFFICE USE ONLY

Interview Date:		Officer's Name:	
Remarks:		Decision	<input type="checkbox"/> Shortlisted <input type="checkbox"/> Pending <input type="checkbox"/> Rejected

AUTHORIZED OFFICER'S APPROVAL

Name:_____ Signature:_____ Date:

Privacy Notice: All personal data provided in this form will be treated with strict confidentiality and used solely for recruitment and placement purposes by Orient Resources International in accordance with applicable data protection laws.