

Mohamed Eid IBrahim Al-Sharqawi



General Accountant

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Detail-oriented and results-driven General Accountant with 10 years of experience in accounting and finance. Skilled in financial analysis, tax management, regulatory compliance, and financial reporting. Adept at optimizing accounting operations, reconciling financial discrepancies, and ensuring adherence to accounting standards. Passionate about enhancing accounting skills, analyzing financial statements, and managing taxation to support strategic financial decision-making.

Education

2014-06

Bachelor of Commerce – Accounting Department

Faculty of Commerce, Tanta University

Work History

2024-06 - Current

General Accountant

Al-Khair Capital Saudi Arabia – Operations Department

Key Responsibilities:

- Preparing regulatory reports on a monthly, quarterly, and yearly basis
- Preparing semiannual and annual financial statements
- Preparing corporate client reports for audit purposes
- Managing accounts payable and receivable processes
- Reconciling accounts related to asset management
- Preparing internal reports and processing requests from other departments
- Establishing company best practices in accounting

General Accountant

Al-Ayed Recruitment Company (Part-Time)

Key Responsibilities:

- Entering revenue and expense transactions and reconciling balances with banks
- Preparing VAT reports
- Preparing the draft of Balance Sheet for the year 2024
- Inspecting and updating all accounting documentation and systems
- Establishing company best practices in accounting

2021 - 2024-06

General Accountant

Al Jazeera Development Company

Key Responsibilities:

- Preparing trial balances and reconciling balances monthly
- Preparing income statements and financial position reports
- Following up and analyzing expenses
- Participating in cost listing (Fixed and Variable) and variance identification

2019-05 - 2020-12

Cost Accountant

Lapazwipes Plant

Key Responsibilities:

- Allocating fixed and variable costs to production orders
- Analyzing manufacturing costs and implementing cost reduction plans

Financial Accountant

Alamaken 2 International School

Key Responsibilities:

- Recording daily withdrawals and deposits
- Reconciling banks and creating bank settlements
- Filing zakat and income tax reports
- Closing and replacing expenses
- Preparing monthly payroll

Customer Accountant

First Supplier Company

Key Responsibilities:

- Preparing debt aging schedules
- Preparing expected loss reports
- Reconciling accounts receivable balances and obtaining management approvals

Warehouse Keeper

Sheta Foodstuff Group Company

Key Responsibilities:

- Managing inventory and tracking stock movements
- Ensuring proper documentation of stock levels

Treasury Employee

Rozeak Scan Center

Key Responsibilities:

- Handling cash transactions and reconciling treasury accounts
- Assisting in financial reporting and maintaining records

Training Courses

- **CMA Part 1 (In Progress)**
- **Odoo ERP**
- **Computer Skills Training:**
 - Microsoft Office Suite
 - Daftar ERP System
 - Microsoft 365 Dynamic
 - Al-Shamel Accounting Software
 - Assets Management System

Skills

Technical Skills:

Financial Reporting & Analysis
Taxation & Zakat Compliance
Cost Accounting & Budgeting
Bank Reconciliation
Accounts Payable & Receivable
ERP Systems (Odoo, Microsoft 365 Dynamic, Daftar ERP)

Personal Skills:

Problem Solving
Communication
Time management
Work Under Pressure
Leadership
Teamwork

Languages

Arabic : Native language

English

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Proficient (C2)